Request for Dining Commons Meals
UNLV Dining & Conference Housing

University of Nevada Las Vegas

Group Name:_____
Dates:_____ **Guaranteed # of Guests:**_____
Contact:_____
Phone #:_____ **Fax #:**_____
Billing Address:_____

Tax Exempt in State of Nevada: Yes No
***** Tax Exempt Letter Required for Discount**

Note: Final Guaranteed Number of Guests due Two (2) week prior to arrival. Full payment is required on separate check prior to arrival.)

Breakfast (B):_____ Lunch (L):_____ Dinner (D):_____

Day/Date	# of People	Meal (B-L-D)	Total

Please fax completed form to:
Scheduling & Conferences office
Fax: (702) 895-1609 Phone: (702) 895-4449

Note: Contract will be prepared by Sodexo Campus Dining, and will be sent to your contact information listed on this form. Separate deposit checks are required for housing and food contracts.